



Highland Oaks Middle School
5600 Meadowbriar Trail
Memphis, TN 38125

Family Engagement Plan 2023-2024 School Year

Highland Oaks Middle will ensure effective involvement of families and will support a partnership among the school, families, and the community to improve student academic achievement. To ensure that the needs of all stakeholders are met, the Family Engagement Plan was jointly developed through the collaboration of teachers, parents, administrators, and members from the community. The school will provide quality education for all students by providing a safe and nurturing environment that enables every student to attain academic proficiency in all subjects and to become productive citizens. Highland Oaks Middle will encourage a strong home-school partnership that ensures a safe, challenging, and inspiring environment where all stakeholders will work and learn together. To promote student success, our parents will work with the school by acting as advisors, resource persons, and coordinators in the following ways:

1. Become school advocates and offer support.
2. Utilize their talents and / or resources to enhance the instructional programs at our school.
3. Serve on various Memphis Shelby County Schools Parent Advisory Boards.
4. Become active members of the Highland Oaks Middle School PTA.
5. Respond to questionnaires, surveys, and memos expressing thoughts, suggestions, and concerns.
6. Attend school events and serve as advisors to various organizations.

Title I Involvement

The administrators, faculty, and staff will provide a strategic plan and implement Title I requirements according to the guidelines set forth in the law, which include the following:

1. Inform parents of Title I requirements and our school's participation at the annual Title I meeting.
2. Allow parents to observe the school's programs and visit classrooms, supporting classroom instruction.
3. Provide parents with student information and send home progress reports the middle of each nine weeks.
4. Provide two-way communication between parents and the school.
5. Provide parents with assessment results.
6. Provide parents with a copy of the Family Engagement Plan, Student Code of Conduct, ESSA Parents' Right-To-Know.
7. Provide parents with a description and explanation of the curriculum, forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet at Memphis Shelby County Schools.

To ensure that our parents participate in the development and implementation of our school's program, we will do the following:

1. Inform parents of their rights to be involved in their child's education.
2. Encourage parental involvement in an organized, on-going, and timely way in the planning, reviewing, and improvement of programs for family engagement and Family Engagement Plan.
3. Provide flexible times for our parents to attend parent meetings, with opportunities to attend regular meetings at night and alternate meetings in the morning of the same week, and may provide, with Title I funds, transportation, childcare, or home visits, as deemed necessary to help remove barriers to parent/guardian participation in these school activities and meetings.
4. Provided parents training that will support our students' education.
5. Jointly develop with parents a school/parent compact showing how parents, schools, and students have shared responsibilities, by distributing and acquire appropriate signatures of all stakeholders (parents, students, and teachers).
6. Encourage parents to visit our school regularly and to take an active role in school planning by serving on the School Improvement Plan committees.
7. Provide timely information about programs, under family engagement through PowerSchool, flyers, Teacher websites, Memphis Shelby County Schools Newsletter Articles and Website, Highland Oaks Middle School Website and Social Media.
8. We will assist in parental training in the areas of English Language Arts, Math, ELL instruction and parenting sessions.
9. Parents will be encouraged to volunteer in the classrooms at designated times determined by the administration.



10. We will hold Curriculum Nights, Parenting Sessions other family involvement activities throughout the school year.
11. The PLC Coach will provide parent resources to our parents that will help to support student achievement.
12. Awards assemblies will be held at the conclusion of each 9-weeks academic grading period.
13. Parent-teacher conferences are held at flexible times to discuss student progress. The Student-School- Parent Compact will be reviewed throughout the school year with parents. Teachers will also communicate with parents through interim reports, emails, newsletters and Power School portal.
14. Red Ribbon Week will be held annually and is a wonderful time to remind our students to stay drug free. Parents are invited to participate throughout the festivities during our campaign against drugs.

