

Berclair Elementary School

Schoolwide Parent and Family Engagement Plan

Revised June 3, 2021

Schoolwide Plan

Family Engagement Plan

The Family Engagement Plan was **jointly developed with parents, agreed upon by parents, and distributed to parents and implemented** to establish the expectations for parental involvement. This plan is written at the school level in conjunction with board policy #6156. This policy/plan is an **understandable uniform format** that is **provided in a language the parents can understand**. The policy is **made available** to the **local community** and **updated periodically** to meet the **changing needs of parents and school**.

ESEA Family Engagement Plan (Elementary and Secondary Education Act)

The administrators, parents, staff and community strategically plan and implement ESEA requirements according to the guidelines set forth in the law. To ensure that our parents participate in the development and implementation of the school's program, we will do the following:

- Make parents aware of ESSA and the school's participation.
- Provide parents with student academic/social information and progress reports.
- Solicit feedback and suggestions from parents at parent meetings on decisions relating to the education of their children in a timely manner.
- Provide parents with a copy of the Family Engagement Plan.
- **Provide parents** with a **description** and **explanation of the curriculum** in use at the school, **forms of academic assessment** used to **measure student progress** and provide the **proficiency levels** students are expected to meet by using simple and direct language.
- Provide an informational bulletin board with current opportunities for parent involvement.
- Provide a **process** for parent to **submit comments** and concerns for school policy, procedures or **school wide program** (TSIPP) if they are not satisfied when the school makes the plan available to the district.
- Build capacity for involvement knowing that **parental involvement strategies** are **coordinated** and **integrated** with **parental involvement** strategies under other programs such as Head Start, Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters, State-run preschool programs and Title III language instructional programs.
- **Convene** and invite all parents to an **annual parent meeting** to inform of Title I requirements, school's participation in Title I and the right of parents to be involved in the school.
- Provide **flexible number of meetings** with flexible times during the day and evening throughout the school year for parents to attend.

- Offer diverse parental training and workshops to build capacity for involvement by providing **materials and training** to help parents work with their **children to improve their achievement**, such as literacy training or technology training.
- **Involve parents** and community organizations and adopters in **planning, review** and **improvement** of programs for the **school parental involvement policy and joint development of the school wide program plan (TSIPP)** in an organized, ongoing and timely way.
- Develop jointly with parents, a parent-school compact showing how parents, schools and students share responsibilities. Disseminate the compact to all students/parents and acquire appropriate signatures.
- Encourage parents to regularly visit and take an active role in school planning and volunteer their services.
- Translate written information and provide translators for meetings and programs.
- **Per parent request**, opportunities for **regular meetings** to formulate suggestions and to participate, as appropriate, in **decisions relating to the education of their children**, and respond to any such suggestions as soon as practically possible.
- Parents will receive timely notification of parental involvement programs through newsletters, flyers, agenda and marquee sign.
- Provide **assistance** for **parents** to understand topics such as:
 - **State's academic content standards**
 - **State student academic achievement standards**
 - **State and local academic assessments**
 - **How to monitor a child's progress**
 - **Work with educators to improve student achievement.**
- Build capacity for involvement
 - **Educate staff** with the **assistance of parents** in the **value and contributions of parents**
 - **Work with parents** on how to reach out to, **communicate with** and **work as equal partners**
 - **Implement and coordinate parent programs**
 - **Build ties** between parent and schools
- Provide other reasonable support for parent involvement activities per parent request. Ex. Childcare, transportation.
- Provide accessibility to local agencies and schools, to the extent practicable, shall **provide full opportunities** for the **participation** of **parents with limited English proficiency, parents with disabilities** and **parents of migratory children**, including providing information and school reports in a format and, to the extent practicable, **in a language parents understand.**

Berclair Elementary School's Title I Compact 2021-2022

This compact has been jointly developed and agreed upon by the school, parents, students and staff to share responsibility for improving student academic achievement by developing a partnership to help children achieve the State's high standards. (Revised 06/03/21)

Berclair School's Responsibility:

Principal Agreement

I support this form of parent involvement. Therefore, I shall strive to do the following:

- Provide a safe environment that allows for positive communication between the teacher, parent and student.
- Recognize and applaud consistent attendance of students and staff.
- Encourage students that they have the potential to be college bound.
- Schedule parent-teacher conferences and a Title I annual meeting to discuss the school compact.
- Provide a high-quality curriculum and instruction in a supportive and effective learning environment.
- Invite all parents to an annual meeting informing them of Title I requirements, the school's participation in Title I and the rights of parents to be involved in the school.
- Provide parents reasonable access to staff to volunteer, participate and observe in their child's class.

Signature _____

Teacher Agreement

As a teacher, I want all students to achieve. Therefore, I will strive to do the following:

- Provide high quality curriculum and instruction.
- Keep parents informed about student progress through frequent progress reports.
- Provide homework assignments that reinforce classroom instruction.
- I will communicate with parents on a weekly basis updates on grades and conduct.
- Provide assistance to parents if requested so that they may help students with assignments.
- Provide ongoing communication with parents through Weekly Folders, Weekly Newsletter, School Marquee Sign and School Messenger System.
- Use a variety of teaching strategies to ensure that each student will succeed at some level.
- Maintain a classroom environment that is conducive and responsive to learning.
- Dedicate time to receive professional development to gain knowledge which will ensure student progress.
- Encourage and acknowledge students' effort.
- Focus on enriched skills to promote academic growth towards proficiency and middle school readiness.

Signature _____

Home Responsibility:

Parent/Guardian Agreement

As a parent, I will be responsible for supporting my child's learning. Therefore, I will strive to do the following:

- See that my child is punctual and attends school regularly.
- Support the school in its efforts to maintain proper discipline.

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- Establish a time for homework and review it everyday.
- Provide a quiet, well lighted place to study.
- Encourage my child's efforts and be available for questions
- Stay aware of what my child is learning by making periodic visits and volunteering in my child's classroom.
- Provide the school with current phone numbers AND two emergency contact numbers.
- Encourage a positive use of extracurricular time.
- Read with my child and let my child see me read.
- Attend annual Title I Meeting(s) and other informational meetings.
- Join and be actively involved in the Volunteer group, B.E.S.T (Berclair Educational Support Team).
- Communicate with teachers on an on-going basis.
- Understand that there is a correlation between my child's behavior and grades. I will work with teachers and my child to ensure success.

Signature _____

Student Agreement

As a student, I will work to the best of my ability. I will strive to do the following:

- Come to school daily with the necessary supplies and materials.
- Wear uniforms everyday.
- Complete and return homework assignments.
- Give every assignment my best effort.
- Show respect for my peers and all adults.
- Follow the Student Code of Conduct behaviors outlined in the Code of Conduct Handbook.
- Obey classroom rules and procedures.
- Recognize that my behavior has an impact, positive or negative, on my grades.

Signature _____

Parents Right to Know

All parents have the right to request the following:

- A teacher's professional qualifications, which includes: state qualifications, licensure, grade(s) certification, waivers
- A teacher's baccalaureate and/or graduate degree, fields of endorsement, previous teaching experience

- A paraprofessional's qualifications
- An assurance that their child's name, address and telephone listing not be released to military recruiters

All parents will receive information on the following:

- Their child's level of achievement in each of the state academic assessments
- Their right to public school choice, supplemental services and more effective involvement if their child's school is identified for school improvement
- Their option to request a transfer to another school within the district if their child is the victim of a violent crime at school
- Their right to timely notifications that their child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.