



**Family Engagement Plan (2024-2025)**  
**Wells Station Elementary School**  
**Keisa Jackson, Principal**

In order for any student to succeed in school, parents need to be actively involved in their children's learning and the activities of the school. Our Parent and Community Engagement Policy at Wells Station Elementary School was **jointly developed** through regularly scheduled parent meetings to build ties with staff members, community members, and parents, all as equal partners. The faculty, administration and staff of Wells Station Elementary School pledges to **involve our parents and community members in an organized, ongoing, and timely way by doing the following:**

1. Greet parents and visitors to our building in a friendly, courteous, and professional manner.
2. Use language that is clear and direct so that all readers/listeners may understand including support through interpreter services, as needed.
3. Provide information on the WEB site and e-mail addresses for the school for parent, student, and community contact.
4. Provide parents and community members' opportunities for regular meetings to express ideas, concerns, and suggestions with timely responses in planning, review and improvement of the school parental involvement policy. This includes **joint development** of the schoolwide program plan (TSIPP), **the school compact**, and the Parent and Community Engagement Policy that is distributed to parents and the local community. (Parents and community members are provided the opportunity to communicate concerns/problems to the principal by submitting 'P-CORE' forms.)

The faculty, administration and staff of Wells Station Elementary School will encourage and advise parents/community members of their rights and **expectations to be meaningfully involved** to work with educators to improve student achievement the following ways:

1. Parents/community members will be provided **timely information about parent programs** and be encouraged to participate on the School Community Council, PTO, *No Bullying Program*, school activities, field trips, arts council, and any other parent or community organization involved with the school.
2. The school will sponsor and provide conferences, workshops, and instructional activities with other reasonably requested needed parental support.
3. We will provide **opportunities for regular meetings with flexible times** to inform parents/community members of current issues, events, progress reports, teacher conferences, and parental involvement strategies under other programs, such as Head Start, Reading First, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters, State-run preschool programs, and Title III language instructional programs.
4. Parents/Community members are **invited to the annual meeting** to be informed of **Title I requirements** which will be held at **flexible times**, providing expectations and **information for the school's participation in Title I, activities, explanation of the curriculum, student progress, academic assessments, and student proficiency levels.**
5. The faculty and administration will provide assistance to improve student achievement with materials, and training to parents in understanding the State's academic content standards, State student academic achievement standards, State and local assessments, and how to monitor a child's progress.
6. The administration, faculty, and staff of Wells Station Elementary will provide information to parents and community through monthly calendars, notices, newsletters, an information board in front of the school, and on our WEB site. Communications will be in English and Spanish.
7. The school will provide a Parent/Student Handbook covering school rules, policies, and procedures.
8. Parents, students, teachers, community members, and administrators will jointly develop a school parent compact which will be signed by all parties at the beginning of the school year (or upon entry of the school).
9. The school will utilize partnerships with community organizations, adopters, and businesses.
10. The school, parents, and community members will utilize the Parent Resource Center to coordinate and integrate parent involvement programs and activities.
11. Parents and Community members will be informed of the qualifications of teachers and paraprofessionals who instruct their children.

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Student Signature

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Parent Signature

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Date