

CENTRAL HIGH SCHOOL

SENIOR CHECKLIST

With your guardian/educational advocate, review the Senior presentation. Beginning September 16th, counselors will begin one-on-one meetings with students to discuss graduation requirements and plans for after high school.

Begin direct contact with colleges:

Sign up for meetings with college reps when you hear the announcements.

Attend the Memphis Area College Night on Sept. 16, 2024, from 6-8pm at The Memphis Sports and Events Center at 995 Early Maxwell Blvd Memphis, Tn 38104

Arrange to take pre-college testing if applicable (Check to see if pre-college testing is required at the colleges you intend to apply to):

ACT- www.actstudent.org (This is a **requirement** for **graduation**)

SAT Reasoning Test- www.collegeboard.com

SAT II (Subjects test needed for *certain* colleges)

*You **must arrange to have scores sent to colleges**, CHS will not send official ACT or SAT scores*

Apply to your chosen colleges. Make sure to follow the College Application Steps listed below.

Create a new email address (like Gmail) to use for colleges and scholarships.

Check your school email **daily** - it is the gateway to all needed senior information.

Research and apply for scholarships in a timely manner—deadlines count!

Apply for Local Scholarships

FAFSA (apply online) Do not skip this step! This is how you may be awarded student aid for tuition to attend college.

Apply for Scholarships – State and National Scholarships including through your college of choice via their website or financial aid office.

College Application Steps

1. **Complete College Application:** Students will complete their college applications online—either through the Common Application website (if the college is a member) or directly through the college website.

3. **Request Teacher/Counselor Recommendation(s) (IF required by the college):** Students **must** first find out whether a recommendation is required. Please do not ask a teacher/counselor for a letter if one is not required! Students must then ask their teacher for a recommendation **in person**. Students must supply their recommender with a resume. For teacher recommendations, students **must** follow up the face-to-face request with an email request for recommendation. You should give your recommenders at least ten (10) school days for writing letters of recommendation when at all possible.

4. **Request Transcripts:** All colleges require an official high school transcript. A “Transcript Request Form” **must** be electronically submitted once for **each** college once you have applied to the college. The student’s counselor will submit official transcripts and other supporting materials electronically once the “Transcript Request Form” has been received. For now, we are using a Microsoft form that has been emailed to students from their counselor.

5. **Test Scores:** Students must request ACT and SAT scores **directly** from the testing company. Counselors **cannot** send official test scores to the colleges. If you do not want your test scores sent on your transcript, make sure to request transcript without ACT score. Transcript request forms **must** be submitted ten (10) school days **prior to** a college or scholarship application deadline.

******The college application consists of many parts: an online application, high school transcript, test scores and recommendations. Items will arrive at the admissions office in parts. Do not panic if you receive a postcard or email indicating that the college has not yet received your high school transcript or other items. You will receive an email confirmation from your counselor when your transcript is sent. ******

Central High School Information

Central High School Code: 431390

2025 Class Size: 310 students

Rank: Listed on Transcripts (you will receive a copy when we come to the classes, if you need it before then please email your counselor)

GPA Scale: 4.0

GPA Type: Weighted

School Counselors

Mrs. Tanya Ayers

Ms. Tranese Nelms

Last names A-J

Last names K-Z

ayerst@scsk12.org

nelmstb@scsk12.org

Important College Planning Websites

NCAA Eligibility: www.eligibilitycenter.org

Common Application: www.commonapp.org

SAT: www.collegeboard.com

FAFSA: www.fafsa.ed.gov

ACT: www.act.org

Scholarship Search Websites

Fastweb: www.fastweb.com

Scholarship.com: www.scholarships.com/main.aspx

Big Future (Collegeboard): www.bigfuture.collegeboard.org/scholarship-search#

Tennessee Scholarships

✓ **TN Promise**

(any Tennessee student that applies and complete all eligible requirements by July 1st of 2025)

Application needs to be completed by November 1, 2024.

✓ **TN Hope Scholarship**

Students must have either a 3.0 cumulative GPA or a 21 on the ACT

Common Application

Profile

- Under “Personal Information” Use your **full name** that is consistent with your name on your transcript.
- Under “Contact Details” Use the same email for ALL college applications, and then make sure you check that email daily! We advise you to use your new email that you have created, NOT your Central high school email address!
- Under “Common App Fee Waiver” Only say yes if you meet the criteria for *one of the items listed*.

Education

- Under “Current or Most Recent School” The “date of entry” for most of you who entered CHS as freshmen will be August of 2021
- Under “Graduation Date” Use May of 2025
- Under “Grades” Use information on your transcript to complete this section.
- Under “Current Year Courses” Use information on your transcript to complete this section.
- Under “Honors” This applies to students in NHS, Merit and/or Honor Roll, State Honors Diploma, etc.

Testing

- Self-report your ACT and SAT scores that you want to share with colleges.

Activities

- You only have room for **10**, so prioritize and choose wisely!
- Use your space **WISELY**. Use power words and descriptive language.
- Estimate hours per week and weeks per year if you do not know the exacts.

Writing

- Finalize your Essay and place it into this section after you have proofread and edited, it would be best to have at least 2-3 people proof. The college wants to know about you. Do your best to help them visualize and understand who you are.

