

The logo features the word "Return" in a blue, stylized font with a red outline, followed by "STRONGER" in a bold, red, italicized font with a blue outline. The background is a dark blue banner with a white geometric shape on the right side.

Return STRONGER

S.A.F.E. Plan for 2020-21 School Re-Entry



Student Re-Entry Meeting for Parents
Craigmont High School
Dr. Tisha Durrah, Principal

Purpose



Provide an overview of student re-entry protocol and expectations for March 2021 at **Craigmont High School**

Middle and High Schools: *March 8, 2021*

Our bell time – 7:15 am – 2:15 pm - will return to their original times for both in-person and virtual learning on March 1, 2021.

Return Stronger 2021 School Entry Plan



Coronavirus pandemic has changed how we see the world. However, we know that we have to continue to keep our students safe, teach them, and provide social and emotional support through this incredible time. We have decided to re-enter our building and serve our students who have opted for in-person learning while continuing virtual instruction.

Overview



- Our District is committed to providing the best learning experiences for our students. As we look forward to implementing the plan for the rapidly approaching phased return to in-person classrooms in March, we must garner our resources and efforts to continue providing high quality learning options to our students.
- This Re-entry plan will begin with students ***who chose the in-person learning option.***

What to Expect When Schools Reopen

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S.A.F.E. Plan for 2020-21 School Re-Entry



- Safety Protocols
- Utilization of Student Devices
- Social Distancing when Possible
- High-Quality Instruction
- Social-Emotional Support



Enhanced Health & Safety Protocols

INCREASED CLEANING

- All common areas will be thoroughly cleaned & disinfected at least twice per day
- Thorough cleaning & disinfection of all frequently touched areas at least four times per day
- Daily restock of all tissue, paper towels, hand soap & hand sanitizer dispensers

SAFEGUARDS TO LIMIT SPREAD OF GERMS

- Temperature & health monitoring for all students, staff & visitors
- Those with a fever or symptoms will not be allowed to remain at school/work; isolation areas designated for individuals with symptoms
- Social distancing markers in all buildings, reduced class transitions & reduced visitor volume
- Limiting class interactions & gatherings
- Hand sanitizer stations in all common areas & hallways
- Frequent opportunities for handwashing

USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Face mask requirements for students, staff & visitors will be based on current guidance from the Centers for Disease Control, Shelby County Health Department, and local government ordinances.
- All buildings will be equipped with emergency stock of PPE

HEALTH & SAFETY SIGNAGE IN ALL BUILDINGS

- Social distancing floor decals
- Visitor entry guidelines & mask requirement
- Handwashing, steps to avoid germs & stay home when sick

Safety Protocols

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BUS TRANSPORTATION

Bus Transportation & Drivers

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Bus Transportation

- Students should practice social distancing at the bus stop and wear their masks.
- Schools will return to their original bell schedules and times.
- School bus routes will remain the same.
- Buses will be cleaned and disinfected between routes and at the end of each day.
- Students who ride the bus will be required to wear a mask.



Safety and PPE Protocol



- Drivers will be required to wear a face shield in addition to a disposable face covering when securing wheelchairs, car seats and seatbelts.
- Temperature checks for students will be implemented at schools when students first arrive in the AM.
- We are looking into implementing seating charts for bus drivers to identify bus riders and to help with contact tracing.
- It is recommended siblings and students in the same household sit together.
- Bus pass files will be emailed to principals and designees. Transportation handbooks, card stock and bus rules will be sent via Board mail.
- Updated information will be uploaded to Leaderboard throughout the transportation re-entry process

Safety and PPE Protocol



- Durham employees will be screened each day as they arrive to the work site.
- Durham employees are required to wear disposable or clean, reusable masks.
- Buses will be cleaned inside with disinfectant spray twice daily between each route (AM & PM).
- Hand sanitizer will be available on all buses for student and driver usage.
- Bus drivers will be provided with additional masks for distribution to students as needed.
- Drivers will disinfect high touch surfaces throughout the day.
- Drivers will ensure first row of bus is empty to encourage social distancing.
- Drivers will wear a mask while driving unless it causes a safety concern (glasses fogging).
- Drivers will use gloves when touching surfaces that may be contaminated.
- Use of natural ventilation (i.e., opening windows) to increase outdoor air dilution of indoor air, when environmental conditions allow

ARRIVAL PROCEDURES



How to wear a face mask correctly



ARRIVAL PROCEDURES



- Students will be provided a “To-Go” Breakfasts
- Students will enter the building – disposing of their food items with their masks on and in proper uniform (*Bounds*).
- Students will get their temperatures checked upon entering the building (*Livingston & Anderson*).
Students with high temps will immediately be referred to the Safe Room.
- Students with book bags or large purses will place their bags on the x-ray machine (*Tharpe & Garner*). Then they will proceed (joining students without bags) to the three scanning posts where they will walk through the metal detector/waning (*Burks, Palmore, Williams*).
- Students who are late – after 7:15 am – will electronically sign in (without parents) at the table in front of the elevator – receiving an admit to class (*James*).
- Ms. Moore & Ms. Ratliff’s students will enter through the door in the bus loading area. The teachers and their assistants will be there to receive the students, take temps and check bags.

LUNCH PROCEDURES

School Meals

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Expect a combination of grab and go meals, shorter periods, or lunch consumed in the classroom.

When feasible, there will be normal operations with social distancing.

Virtual parents will still be able to pick up meals at school sites on the designated days.



LUNCH PROCEDURES

THREE LUNCHES:

- First lunch:* Students assigned to classes in the Freshman Academy & PE/Study Hall
Second Lunch : Students assigned to Non-EOC classes/Music & Art classes/LW classes/STEM
Third Lunch: Students assigned to Math & English classes (10th – 12th)/US Hist/Amer Lunch

LUNCH MONITORS:

- (2) Assistant Principals – *Jackson – 1st & 2nd / Fayne -2nd & 3rd*
- (1) Family & Community Engagement Specialist – *1st, 2nd, 3rd*
- (1) Behavior Specialist – *3rd*
- (1) Football Coach/AD – *T/TH – 1st & 2nd*
- (2) JROTC Instructors – *Wms – 1st & 2nd / Palmore – 1st & 3rd*
- (1) PLC Coach – *3rd*
- (1) Instructional Facilitator – *1st*
- (1) Reset Specialist – *2nd & 3rd*
- (?) Deputy Sheriffs

COVID PROTOCOL:

- Students will have assigned seating in the cafeteria - no more than 2-3 students per table
- Students will enter the cafeteria and sit down
- Lunch monitors will select tables for students to sanitize their hands then proceed to lunch line
- Lunch monitors will move through the cafeteria with the trash receptacles clearing tables
- Lunch monitors will select table for staggered dismissal
- Cafeteria staff and Service Master employees will disinfect tables as students are dismissed

HALLWAY TRANSITIONS

Hallway Transitions

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- Students will stay socially distanced while in the halls – no congregating
- Students will be encouraged to utilize hand sanitizers throughout the building.
- No lockers will be issued this school year. Most required texts are electronic.
- Students can drink from their personal water bottles during transition.
- Hall monitors will monitor restrooms ensuring no more than 2-3 students are permitted in the restrooms.

DISMISSAL

DISMISSAL PROCEDURES

- Staggered dismissal will begin at 2:00 pm.
- All bus riders will be dismissed at 2:00 pm. They will have a symbol on their badge to let teachers know they are bus riders and should be dismissed.
- At 2:10, the 3rd floor will be released. Teachers in the halls should ensure students are not congregating but walking out. Teachers assigned to the exterior of the building should be telling students to move out – either in to cars or walk away form the campus.
- At 2:15, the 1st floor will be released. Teachers in the halls should ensure students are not congregating but walking out. Teachers assigned to the exterior of the building should be telling students to move out – either in to cars or walk away form the campus.



BELL TIMES

MONDAY & WEDNESDAY (Periods 1, 3, 5, 7)

TUESDAY & THURSDAY (Periods 2, 4, 6, 8)

1/2	7:15 am	8:50 am	95 min
3/4	9:00 am	10:30 am	90 min
5/6	10:40 am	12:30 pm	115 min
<i>Lunch 1</i>	<i>10:40 am</i>	<i>11:10 am</i>	<i>30 min</i>
<i>Lunch 2</i>	<i>11:20 am</i>	<i>11:50 am</i>	<i>30 min</i>
<i>Lunch 3</i>	<i>12:00 Pm</i>	<i>12:30 pm</i>	<i>30 min</i>
7/8	12:40 pm	2:15 pm	95

FRIDAY (1,2,3,4,5,6,7,8,)

1	7:15 am	7:55 am	40 min
2	8:00 am	8:40 am	40 min
3	8:45 am	9:25 am	40 min
4	9:30 am	10:10 am	40 min
5	10:15 am	11:55 am	100 min
<i>Lunch 1</i>	<i>10:15 am</i>	<i>10:45 am</i>	<i>30 min</i>
<i>Lunch 2</i>	<i>10:50 am</i>	<i>11:20 am</i>	<i>30 min</i>
<i>Lunch 3</i>	<i>11:25 am</i>	<i>11:55 am</i>	<i>30 min</i>
6	12:00 pm	12:40 pm	40 min
7	12:45 pm	1:25 pm	40 min
8	1:30 pm	2:15 pm	45 min <i>(includes 5 min for announcements)</i>

UNIFORM POLICY

TOPS - White, maroon or gray polo shirt with collar. Craigmont shirt with Craigmont organization, athletic sport, club or with the Craigmont Crest.

BOTTOMS - Navy blue, black or khaki pants. Black or Blue jeans can ONLY be worn with a Craigmont shirt or uniform shirt. **Jeans *can have patches, tears, rips or holes in them (AS LONG AS THERE IS NO SKIN SHOWING)***. Black, gray or maroon sweatpants or Craigmont sweatpants (basketball warmups, track, etc.) can **ONLY** be worn with a Craigmont shirt or a uniform shirt. **Knee-length shorts** or basketball shorts - colors must be maroon, black, gray, navy blue or khaki.

Outerwear – Sweaters, pullovers and lightweight jackets may be worn BUT must not reference drugs, alcohol, profanity or sexual images. Jackets with hoods can be worn **but the hoods cannot be worn around the school.**

Head apparel (*i.e., hoods, caps, hats, scarves – that cover the entire head - bandanas*) **cannot** be worn inside the building including hallways, classrooms, cafeteria, auditorium, and gymnasiums except for religious or medical reasons as acknowledged and approved by the principal. **No hoods of any kind can be worn on the heads of our students at any time during the school day.**

Footwear is required and must be safe and appropriate for both indoor and outdoor physical activity. ***Sandals must have straps (NO flip-flops) Prohibited:*** Flip flops, extremely high-heeled shoes, stilettos or pool shoes.

LIST OF PROHIBITED ITEMS (not specified above): Large, long, or heavy chains, studded or chained accessories, sunglasses (unless medically directed), sleepwear, pajamas, house slippers/shoes or blankets, and extremely high or stiletto heels. **No gold or silver teeth grills can be worn to Craigmont High School.**

NOTE: *The school administration reserves the right to determine whether a student's attire is decent, safe, and appropriate (non-distracting).*

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Classroom Instruction

Asynchronous Learning Days



•

Students will engage in asynchronous learning on the following days as teachers help in-person students learn routines and procedures at school:

- **March 8-9** will be asynchronous for grades 6-12 for students.
- **All school bell times (including iZone) will return to their original times for both in-person and virtual learning on March 1, 2021.**
 - Bell times vary from 7:15, 8:15 9:15 am
- Students will not be required to wear uniforms during virtual learning. **All in person learners will be required to follow the SCS Board Policy on Uniforms.**

Student Devices & Classroom Instruction

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- Students will bring their fully-charged SCS devices and power cords, daily.
- Students will bring their cleaned and disinfected headsets daily.
- Instructional content and curriculum will remain the same.
- Students with individual instructional technology needs will be assisted as needed.



Instructional Components

(Delivery)



- Regular instruction will occur parallel to distance and in-person learning, with social distancing when feasible.
- Teachers will use TEAMS.
- Quarantined and sick students will receive distance-learning instruction.

Asynchronous



Teacher assigns and monitors work for students to complete independently during instructional block, as well as, in designated school wide asynchronous times.

Examples include, but are not limited to:

- Projects
- Presentations
- Enrichment activities
- Practice Pages
- Review video lessons
- iReady/ FLVS/ Edgenuity/Naviance
- Grade Recovery Assignments
- Exit Tickets



SEL 2020-21 Implementation



Virtual SEL Supports

- SRT & virtual check-ins, with Tier II students & parents, and staff, classroom guidance
- Virtual meetings w/the Mental Health Clinician/Social Worker, Bright Bytes referrals, individual and group counseling
- Provide virtual student behavior interventions at the tier-1 and early tier-2 levels. / Investigating Cyber-bullying complaints and state process.
- Social-Emotional Support Lines and Tele-therapy, grief, crisis counseling
- Virtual services with parental consent to new and existing student and new Tier III students
- ReSET Rooms operating supports and interventions through MS Teams to include student attendance, student searches, chronic absenteeism, and trauma sensitivity.
- Virtual SEL PD & consultation sessions / SEL curriculum pilot and district planning
- Providing registration & enrollment, homeless, truancy, discipline/behavior, restorative practices, chronic absenteeism, homebound, custody and POA support.

In-Person Supports

- Resume In-person SRT check-ins, with Tier II students & parents, and staff
- Meetings w/the Mental Health Clinician/Social Worker, Bright Bytes referrals, Group and individual counseling for students. / District and School PD & consultation sessions.
- Provide virtual behavior interventions at the tier-1 and early tier-2 levels. / Investigating bullying complaints and state process.
- Social-Emotional Support Lines and in-person and tele-therapy, grief, crisis counseling
- Reconvening Tier II and III services with parental consent to new and existing student and new Tier III students
- ReSET Rooms operating in person at all 30 sites. ReSET Assistants present at schools/available during school hours, supporting students impacted by pandemic and/or SEL competency needs
- SEL curriculum pilot PD and planning for district-wide implementation for 2021-2022 SY
- Providing registration & enrollment, homeless, truancy, discipline/behavior, restorative practices, chronic absenteeism, homebound, custody and POA support.

Principal will provide additional information unique to the school.

School Based SEL



- **Guidance Counselors:** *Ms. Myers (11th & 12th) & Ms. Lovett-Odie (9th & 10th)*
- **Social Worker:** *Ms. Rhinehouse*
- **Behavior Specialist:** *Ms. Burks*
- **ReSet Room Specialist:** *Mr. Garner*
- **Assigned Supervised Study Specialist:** *Mr. Bounds*
- **Family & Engagement Specialist:** *Mr. Tharpe*



Exceptional Children and Health Services Re-entry Plan

Re-entry Support for Teachers and Teacher Assistants (TAs)



- Face-to-face support will be provided weekly to SPED Teachers and SPED TAs in each class by DECHS Central Office Staff. Advisors will share contact information (phone number, email address, etc.) with all SPED Teachers and SPED Teacher Assistants.
- Central Office SPED Staff will be deployed to assigned schools.
- Behavior consultants will be assigned to classes with students requiring behavior and social emotional support.
- Collaboration of DECHS Central Office Staff with School Administration to determine specific areas of need for SPED Teachers and SPED TAs.

Exceptional Students' Return to the Building and Social Distancing Guidelines

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- Advisors will visit classrooms, check for proper spacing, and work with the school administration to ensure social distancing guidelines from the District are being followed.

Safety on the Bus and in Classrooms



- Additional PPE will be made available to staff in classrooms with students who have unpredictable behaviors, are medically fragile and/or physically impaired.
- Ongoing collaboration regarding specific seating plans and safety/PPE protocol developed by Transportation. These guidelines will be followed.
- SPED Staff will assist in guiding students to the school's COVID-19 screening checkpoint after exiting the bus.

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CCTE Instruction

CCTE Instruction



Our CCTE students will be served in their assigned schools. Students will not be transported the Centers or Feeder School Sites.

The CCTE teachers will continue to use the virtual TEAMS Platform to provide instruction.

Only Kingsbury High School students will transition to the Kingsbury High School CCTE.



Saferoom Protocols

Saferoom Protocols

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- Individuals who present infectious symptoms will need to be evaluated and isolated for a short period of time in the school's designated Saferoom until the person has been dismissed.
- The school Saferoom checklist is a list of recommended measures on how to approach possibly infected faculty, staff, and students during the COVID-19 pandemic

Saferoom Protocols

Share the Plan



Principals should share the following information with stakeholders:

- Allow symptomatic faculty, staff and/or student to wait in the Saferoom.
- Ensure that anyone entering the Saferoom maintains and uses appropriate Personal Protective Equipment (PPE) and follows safety guidelines.
- Complete the appropriate incident forms for anyone entering the Saferoom and maintain an electronic log.
- The parent/guardian will be immediately notified of the status of a symptomatic student upon the student's entry into the Saferoom.
- Ask the parent/guardian to immediately pick up their student from school and seek medical attention. Follow emergency medical protocol if conditions warrant.
- Ask the parent/guardian to provide medical clearance from a provider before the student returns to school.
- Do not place face coverings or surgical masks on anyone who is unconscious or has trouble breathing, who is incapacitated or otherwise unable to remove the face covering without assistance, or who cannot tolerate a face covering due to developmental, medical, or behavioral health needs.

Disinfecting the Saferoom

Principal or designee monitors symptoms and follows these action steps after an individual is admitted to the Saferoom:

- Notify the custodial staff once faculty, staff, and/or student has vacated the area/room.
- Custodial staff will clean and disinfect the area/room once faculty, staff and/or student has vacated the area/room.



If additional guidance is needed, please contact the Department of Exceptional Children and Health Services (DECHS) at (901)-416-2424. They will provide specific health guidelines and follow-up instructions, including approved parent communication (when necessary) based on the Shelby County Health Department's recommendations and/or our own Communications team.

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ATHLETICS/BAND

Goals

The goals are:

- To keep athletes and coaches safe
- To prevent and contain the spread of COVID-19
- To review opportunities for athletes and coaches to safely practice/compete during the spring sport season
- To review critical factors involved in contest management
- To train the appropriate staff to be able to implement CDC and NFHS guidelines for practicing social distancing and returning to athletic play
- Further guidance for practice and return to play will be provided by the school principal and athletic director soon

Student or Staff Test Positive for COVID-19

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REPORTING CASES OF COVID-19

PROTOCOLS & PROCEDURES

In preparation for the reopening of schools for in-person learning, Shelby County Schools (SCS) has implemented extensive procedures to address positive cases of COVID-19. This process includes investigating schools and mitigating a plan of action to protect students and employees. SCS follows all appropriate protocols for reporting cases based on Shelby County Health Department (SCHD) guidance.

SELF REPORTING FOR FAMILIES/STAFF

Parent/guardian or employee self-reports positive case to the school principal/site administrator.

Principal/site admin. notifies the SCS Contact Tracing team and initiates in-school contact tracing.

SCS Contact Tracing team reports the case to the SCHD to implement mitigation strategies.

SCHD NOTIFIES SCS OF A CONFIRMED CASE

SCHD notifies the SCS Contact Tracing team of a confirmed case.

SCS Contact Tracing team notifies principal/site admin. of confirmed case.

Principal/site admin. initiates in-school/site contact tracing and implements mitigation strategies.

To report a case or ask questions about contact tracing, parents should contact their child's school during regular hours.



Return *STRONGER*

In-Person Learning Resumes March 1!

▶▶▶ REVISIT OUR PLANS FOR RETURNING SAFELY.

UPDATING STUDENT LEARNING OPTIONS FOR RETURN TO IN-PERSON LEARNING

Visit

- Parents can visit the school to change/update their child's learning option and staff will assist them.

Call

- Parents can also call the school instead of visiting in-person to change/update their child's learning option and staff will assist them.

PowerSchool Data Entry

- School will complete form with parent over the phone or in-person. School will enter information in PowerSchool to update the student learning option. **Entry of data in PowerSchool is the critical step in the process.**

Planning Day (if needed)

- If needed, school staff can have a full day to complete the data entry process and plan for the student's return to in-person learning. The parent should be informed of the date the student will attend in-person by school.

Questions / Support

- For PowerSchool enrollment questions or, support with the student learning options, please contact the SEED Office at 416-6007.

***Principals can run a daily Enterprise report in PowerSchool to verify all in-person responses.**

SCS Return Stronger to In-Person Learning Form

March 1 (Grades K-5)

March 8 (Grades 6-12)

[Students with disabilities or in self-contained classrooms will return within their grade bands.]

Student Name: _____

PowerSchool Number: _____ **School Name:** _____

Parents, please complete the following information if the student learning option has changed.

DO NOT complete the form if you do not wish to change your original selection.

Does your child receive Special Ed services (IEP)? **Yes**_____ **No**_____

Is your child eligible for transportation services? **Yes**_____ **No**_____

Updated Learning Option Choice:

☐ Option 1: IN-SCHOOL

☐ Option 2: VIRTUAL

☐ I understand by selecting the above learning option, my child will remain either in-person or virtual for the remainder of the 2020-21 school year. (If parent is completing this process by phone, the school staff must read this statement to the parent.)

Parent's Signature: _____

(If the parent is completing this form by phone, then please print the parent's name.)

If needed, school staff will have a full day to complete the data entry process and plan for the student's return to in-person learning. The parent will be informed of the date the student can attend in-person.

**FOR PARENTS VISITING THE SCHOOL TO CHANGE THE LEARNING OPTION,
VERIFY IDENTIFICATION AND PROCEED WITH THE FOLLOWING**

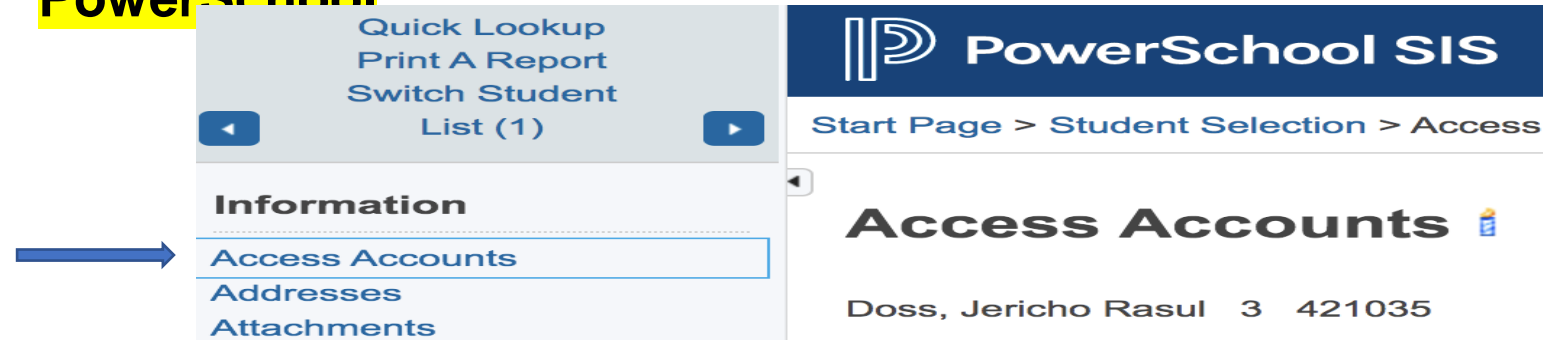
Verify	Verify parent/legal guardian is listed in PowerSchool (contact page)
Ask	Ask parent to verify student's PS number or last four digits of ssn
Ask	Ask parent to verify date of birth
Ask	Ask parent to verify address on file

**FOR PARENTS CALLING THE SCHOOL TO CHANGE THE
LEARNING OPTION, VERIFY FOLLOWING BY PHONE**

Verify	Verify parent/legal guardian is listed in PowerSchool (contact page)
Ask	Ask parent to verify student's PS number or last four digits of ssn
Ask	Ask parent to verify date of birth
Ask	Ask parent to verify address on file

SCHOOLS WILL UPDATE STUDENT LEARNING OPTION IN POWERSCHOOL

- View current information on the "Access Account" page for selected student in PowerSchool



Quick Lookup
Print A Report
Switch Student
List (1)

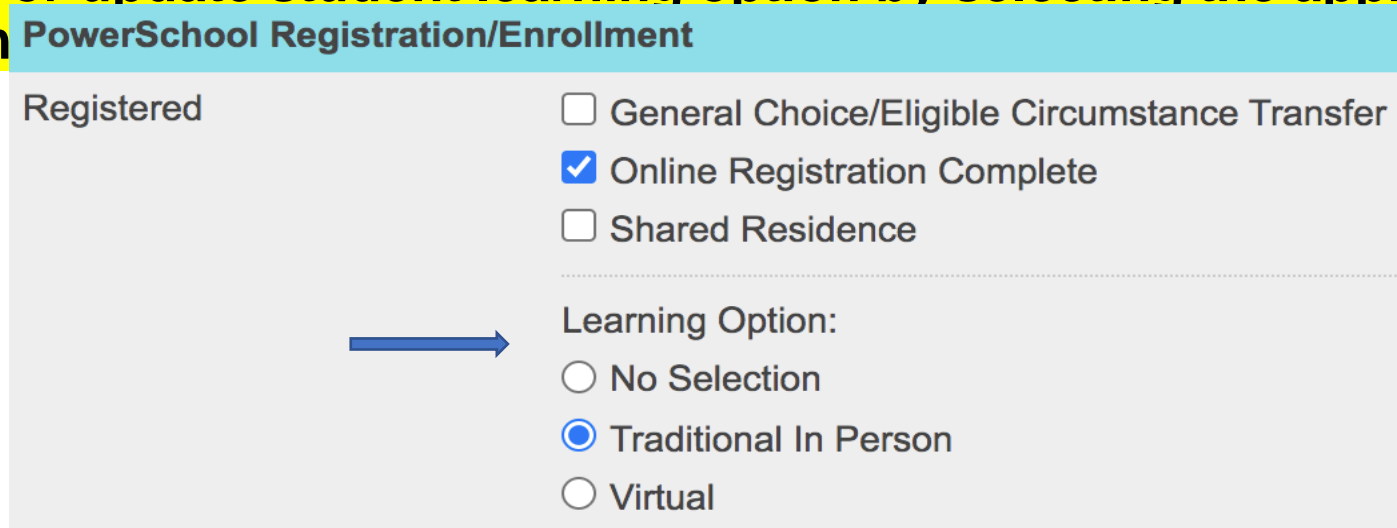
PowerSchool SIS

Start Page > Student Selection > Access

Access Accounts

Doss, Jericho Rasul 3 421035

- Verify or update student learning option by selecting the appropriate choice (submit)



PowerSchool Registration/Enrollment

Registered

☐ General Choice/Eligible Circumstance Transfer

☒ Online Registration Complete

☐ Shared Residence

Learning Option:

☐ No Selection

☒ Traditional In Person

☐ Virtual

*Principals can run a daily Enterprise report in PowerSchool to verify all in-person responses.

Submit Checkboxes

The Coronavirus Will Not Defeat US!

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Memphis has seen its share of
Epidemics and Pandemics

1. Cholera Epidemic of 1873
2. Yellow Fever of 1878
3. The Great Influenza Pandemic of 1918

They were eventually conquered by public health initiatives and a vaccine. The aftermath, however, gifted our city with the determination, grit, endurance, and a strong sense of community that defines us today. There is comfort in knowing Memphis has seen worse and not only survived, but THRIVED.



Frequently Asked Questions

Frequently Asked Questions



Return to School Documentation for Positives and Close Contacts

Will the students need a clearance letter to return?

- Any student who tested positive will need a clearance letter from the student's doctor or one of the SCS School Based Health Centers. [\(Include the link to the SCS School Based Health Centers here\).](#)
- Close contacts do not need any documentation.
- Students do not need a negative test result to return to school.
- Clarification: Any student who cannot return to the school for a period of time required will be expected to attend class virtually. This student will be coded CVD. If the student is too sick to attend virtually the student will be coded CVA. If the student is sick for an extended length of time, SEED should be contacted for potential homebound services, and the student should be coded CVHB if homebound services are provided.

COVID-19 Positive

What is considered a valid clearance documentation to return to the school building?

- A clearance letter/document from the child's doctor or one of the SCS School Based Health Centers containing a clearance date would be considered a valid clearance document for the child to return. A negative test result is not required to return to school.

Close Contacts

What constitutes a close contact based on district protocol?

- A close contact per the Health Department is within 6 feet, 15 minutes or longer. However, the district tracing team will determine who those contacts are.
- No one at the school will have to determine a close contact. If a student is positive at school the tracing team will determine close contacts and if a parent calls and states their child is a close contact, we take them at their word.

Are close contacts not required to be tested?

- That is correct. Close contacts are not required to be tested.

If a child is determined as a close contact they must quarantine, correct?

Correct. The student who is determined to be a close contact will need to stay home for the length of time required by the CDC/Health Dept.

Who determines the length of the quarantine period?

The length of time a student must remain out of school is ten (10) days from the last contact with the person who tested positive.

Will they be required to get tested, as we know symptoms often don't show in children?

A student who is a close contact does not need to be tested.

So, what is the documentation that will indicate that they are safe to be at school?

Close contacts do not need any documentation to return to school.

Frequently Asked Questions



Symptomatic Students (Flu like)

- **When are students put in the Safe Room?** A student is put in the Safe Room when the student answers yes to the questions on the evaluation tool or those symptoms are observed.
- **If and when are parents contacted to pick up the child?** The parent should be notified to pick up the student immediately upon placement in the Safe Room.
- **Will the child attend virtually from home?** Yes, the student should attend school virtually until the student returns to school.
- **Will regular attendance coding apply?** If the student obtains a clearance letter immediately, regular attendance codes will be used. If the student is isolated at home for the ten (10) days, the COVID codes would be used.
- **If students are excluded, how long will the period be?** The student will need to stay at home until the student obtains a clearance letter.
- **Is any documentation needed for the student to return to school?** The student will need a clearance letter to return.
- **What if anything is needed for a sick child, to come back to school?** The student who is placed in the Safe Room will need a clearance letter. The student who is sick but not exhibiting COVID symptoms (not placed in the Safe Room) will not need a letter to return.
- **What about sick bus riders?** A student who gets sick on the bus will move to the designated safe area in the back of the bus. Once at school administration will be notified and school COVID-19 protocol will be followed.
- **What if parents do not pick up their child from isolation room?** Involvement DCS and local law enforcement may be necessary.

Staff Member who are Close Contacts

If an employee comes in contact with a student who we suspect as being positive, do they quarantine? In addition, with limited staff in the building, if the child comes in contact with several employees, do they all need to be quarantined?

- Upon confirmed positive results, the district tracing team would work with school leaders to identify the close contacts.
- If the tracing team determines several employees are close contacts, they would all need to stay home.

Are close contacts not required to be tested?

- That is correct.

Who's responsible for providing clearance letters, SCS Clinic or Health Dept.?

- You can have them call the SCS Clinic 416-6079 and schedule a clearance appointment.

If a student informs us that they are positive, do we notify the classroom monitor?

- The district tracing team will notify any employees and the principal will notify any students.
- You should complete the form to report it to the tracing team. That team will investigate and notify the principal of close contacts. At that time the principal will notify those persons.

Frequently Asked Questions



- **Many parents can't remember their child's selected learning option. Is there a quick way to inform parents of the option they selected?**
 - Remind parents to visit the portal in PowerSchool.
- **What if a student comes to school but opted for virtual instruction? Do we call parents? What if they say they meant to select in person instruction?**
 - Students are not allowed to change their learning option from virtual to in-person. Students are, however, allowed to change from in-person to virtual.
- **Originally, a parent may have selected virtual instruction; however, they are having some major technology issues. How do we handle those situations?**
 - Students should contact the school or Help Desk for assistance.

QUESTIONS

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