Parent Re-entry Meeting
Presented by:

Ms. Crystal Andrews, Principal
Mrs. Sonia Slaughter, Assistant Principal
Mr. John Dodd, Assistant Principal
Mrs. Natasha Nash, PLC Coach
Mrs. Christye Lowe, School Counselor
Mrs. Evelyn Conway, School Counselor
Meeting Norms

• Remain on mute during the presentation
• Type clarifying questions in the chat box
• Question and Answer session will be provided at the end of the presentation
Coronavirus pandemic has changed how we see the world. However, we know that we have to continue to keep our students safe, teach them, and provide social and emotional support through this incredible time. We have decided to re-enter our building and serve our students who have opted for in-person learning while continuing virtual instruction.
• Our District is committed to providing the best learning experiences for our students. As we look forward to implementing the plan for the rapidly approaching phased return to in-person classrooms in March, we must garner our resources and efforts to continue providing high quality learning options to our students.

• This Re-entry plan will begin with students who chose the in-person learning option.
Quick Facts

School Hours: 9:15 a.m. to 4:15 p.m.

After students receive temperature checks, they can enter the building at 9:00 am.

Breakfast will be served in the classrooms from 9:00 a.m. to 9:15 a.m.

Instruction will remain 100% virtual.

Students will have minimum transitions in the building.
School Uniform

- Navy, White, Light Blue, or Royal Blue Polo Style Shirts
- Navy, Khaki, or Black pants, shorts, skirts, or rompers
- Shorts, skirts, and rompers must be knee length
What to Expect When Schools Reopen

- Safety Protocols
- Utilization of Student Devices
- Social Distancing when Possible
- High-Quality Instruction
- Social-Emotional Support
**Enhanced Health & Safety Protocols**

**INCREASED CLEANING**
- All common areas will be thoroughly cleaned & disinfected at least twice per day
- Thorough cleaning & disinfection of all frequently touched areas at least four times per day
- Daily restock of all tissue, paper towels, hand soap & hand sanitizer dispensers

**SAFEGUARDS TO LIMIT SPREAD OF GERMS**
- Temperature & health monitoring for all students, staff & visitors
- Those with a fever or symptoms will not be allowed to remain at school/work; isolation areas designated for individuals with symptoms
- Social distancing markers in all buildings, reduced class transitions & reduced visitor volume
- Limiting class interactions & gatherings
- Hand sanitizer stations in all common areas & hallways
- Frequent opportunities for handwashing

**USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE)**
- Face mask requirements for students, staff & visitors will be based on current guidance from the Centers for Disease Control, Shelby County Health Department, and local government ordinances.
- All buildings will be equipped with emergency stock of PPE

**HEALTH & SAFETY SIGNAGE IN ALL BUILDINGS**
- Social distancing floor decals
- Visitor entry guidelines & mask requirement
- Handwashing, steps to avoid germs & stay home when sick
Safety Protocols
Safety Protocols

Return STRONGER
S.A.F.E. Plan for 2020-21 School Re-Entry

Classroom Etiquette
Do your part and stay 6 feet apart.

Stop the spread of germs

Mask etiquette

Arrival Expectations
Bus Riders, Car Riders, Walkers, Bike Riders, Day Care Riders, and Students Who Drive Cars - Arrival

- Parents will check students' temperatures before leaving home.
- **Parents will not be permitted to walk their students to class.**
- Parents must become familiar with an **drop off times** and locations (vary by campus, i.e., staggered drop-off and dismissal; school map will be provided as a visual).
  - Students (riders and walkers) will enter building at entrances specified by school personnel.
    - Students are required to wear masks at the bus stop and before entering the building.
  - Students must stand 6 feet apart at the bus stop and while waiting to enter the building according to school procedures.
    - Students will sit in assigned seats on the bus. Siblings will be allowed to sit together.
    - Students will unload and enter the building according to schools’ procedures.
      - Upon arrival, students will undergo temperature check(s) at the school.
  - If students are found to have an elevated reading after two checks, they will be escorted to the isolation room and parents will be contacted to pick up their child.
    - Students will be dismissed according to schools’ procedures.
  - Buses will be cleaned and disinfected between morning and afternoon pickup, between routes, and at the end of each day.
Isolation room and procedures

- Room 16 will serve as the isolation room
- Staff will sit off to the side of room 16 in hall to provide supervision
- Students will use the orange hall restrooms
- Students will exit the side doors at the top of the green hall for pick up
CAR ARRIVAL/DISMISSAL

Car arrival:
- Teachers/assistants waiting for students to arrive in their car
- Each adult will have a thermometer
- As car arrives, student’s temperature will be checked before exiting their car

Once their temperatures are checked students will enter the building, still following social distancing guidelines, and report directly to their homeroom
- If a student has a temperature, student will not be allowed to exit their car and will not be allowed to enter the school building

Car dismissal:
- Students will be assigned by grade level and will be inside the gym while adhering to the social distancing guidelines
- Students car number will be called on the walkie-talkie and student will exit the gym and enter their car
Bus Transportation & Drivers

Bus Transportation

Students should practice social distancing at the bus stop and wear their masks.

- Schools will return to their original bell schedules and times.
  - School bus routes will remain the same.
- Buses will be cleaned and disinfected between routes and at the end of each day.
- Students who ride the bus will be required to wear a mask.
Safety and PPE Protocol

- Durham employees will be screened each day as they arrive to the work site.
- Durham employees are required to wear disposable or clean, reusable masks.
- Buses will be cleaned inside with disinfectant spray twice daily between each route (AM & PM).
- Hand sanitizer will be available on all buses for student and driver usage.
- Bus drivers will be provided with additional masks for distribution to students as needed.
- Drivers will disinfect high touch surfaces throughout the day.
- Drivers will ensure first row of bus is empty to encourage social distancing.
- Drivers will wear a mask while driving unless it causes a safety concern (glasses fogging).
- Drivers will use gloves when touching surfaces that may be contaminated.
- Use of natural ventilation (i.e., opening windows) to increase outdoor air dilution of indoor air, when environmental conditions allow.
Student or Staff Test Positive for COVID-19

Reporting Cases of COVID-19

Protocols & Procedures

In preparation for the reopening of schools for in-person learning, Shelby County Schools (SCS) has implemented extensive procedures to address positive cases of COVID-19. This process includes investigating schools and mitigating a plan of action to protect students and employees. SCS follows all appropriate protocols for reporting cases based on Shelby County Health Department (SCHD) guidance.

Self Reporting for Families/Staff

Parent/guardian or employee self-reports positive case to the school principal/site administrator.

Principal/site admin. notifies the SCS Contact Tracing team and initiates in-school contact tracing.

SCS Contact Tracing team reports the case to the SCHD to implement mitigation strategies.

SCHD Notifies SCS of a Confirmed Case

SCHD notifies the SCS Contact Tracing team of a confirmed case.

SCS Contact Tracing team notifies principal/site admin. of confirmed case.

Principal/site admin. initiates in-school/site contact tracing and implements mitigation strategies.

To report a case or ask questions about contact tracing, parents should contact their child’s school during regular hours.

Principal should identify the phone # and email address parents contact to inform both during and after school hours.
• Parents should immediately contact their child's school to report a case.

• Once a parent/guardian reports a positive case to the principal or designee, the principal or designee immediately notifies the District Contact Tracing team via the online form and initiates the in-school/site contact investigation/tracing for the potential case.

• The District Contact Tracing Team and Health Department will work together to implement mitigation strategies immediately. These strategies are based on the in-school/site investigation and contact tracing procedures.
Water Fountains

Water fountains will not be used.

Parents asked to supply students with 2-3 bottles of water daily.
Classroom Setup

2nd Semester

2020-2021 School Year
Classroom Set Up

- Desks 3 feet apart and facing the same direction if possible.
- Each student should have a privacy office (if available).
- Students sitting at tables must use privacy folders with no more than two students at the same table.
- Students are not to be allowed to use the lockers.
- Students should store their personal items at their desks.
- Students will not be allowed to share materials.
- Teachers should create a sanitizing station for students.
Student Devices & Classroom Instruction

- Students will bring their fully-charged SCS devices and power cords, daily.
- Students will bring their cleaned and disinfected headsets daily.
- Instructional content and curriculum will remain the same.
- Students with individual instructional technology needs will be assisted as needed.
Students will not be allowed to share school supplies. Each student will be expected to come to school with the following supplies:

- Water bottle/bottled water
- Backpack with materials
- School textbooks (Reading, Math, Science, and Social Studies)
Virtual Instruction
• Regular instruction will occur parallel to distance and in-person learning, with social distancing when feasible.

• Teachers will use TEAMS.

• Quarantined and sick students will receive distance-learning instruction.
School Lunch ...
Students will be escorted to the cafeteria for lunch

Teachers must submit a seating chart

Cafeteria is closed to parents
Lunch in the Cafeteria Model

Guiding Questions:

- How many homerooms will report to the cafeteria for lunch? 40
- How many Non-Homeroom staff members are available? 21
- How many lunch periods? 7 Staggered

Lunch Logistics:

- Classes report every 5 minutes (Staggered)
- All students will face the same direction in the cafeteria
- Students will be spaced out with no more than 8 students at a table; selected seats will have a "X" marking
- Students will be provided personal face shield to use while they eat
- Students will have assigned seats and door entry to receive lunch
- Once the lunch period ends, the teachers will enter the cafeteria to receive students and take them back to class abiding by the 6ft social distance measure
- Staff member will be assigned selected tables to sanitize after each class leaves the area.
Lunch Schedule

11:00 KK staggered lunch

11:50 1st grade staggered lunch

12:20 3rd grade staggered lunch

12:50 2nd grade staggered lunch

1:15 4th grade staggered lunch

1:45 5th grade staggered lunch
• Every effort will be made for students to have recess with their class cohort while engaging in some degree of physical distancing.

• School administrators should plan to stagger recess times.

• Students will sanitize their hands before and after recess.

*Playground equipment will be inaccessible.*

Students will not be allowed to use the playground equipment. Teachers will implement virtual recess activities.
Dismissal Expectations
Parents will not be allowed to enter the building to pick up their students.
Parents must become familiar with pick up times and locations (vary by campus, i.e., staggered drop-off and dismissal; school map will be provided as a visual).
Students will depart the school building at exits specified by school personnel.
Students will be required to wear a mask as they exit the building to their awaiting cars/parents; walkers will walk home.
Parents will not be allowed to exit their cars or gather in groups while waiting for students to dismiss.
Bus riders will be dismissed based on the school’s protocol.
Students’ masks must be worn properly before entering the bus, during the bus ride, and upon exiting the bus.

Principal will provide information unique to the school.
Dismissal

- 3:40 Car Dismissal
- 3:45 Walker Dismissal
- 3:50 Daycare Dismissal
- 3:55 Bus Dismissal
- 4:15 Y-Care Dismissal
Bus dismissal

- Each grade level will have a maximum of two assigned classrooms to hold students while waiting on buses.
- The students will be divided by bus numbers (numerical order, once bus numbers are received from the district).
- Each assigned classroom will have one adult supervising the students.
- Students inside the classrooms will adhere to the social distancing guidelines.
- Each hallway will have one runner.
- All bus numbers will be called on the walkie-talkie to classroom supervisors and hallway runners.
- Once a bus number is called, students will quickly and quietly exit the classroom and line up on the social distancing markers placed in the hallway.
- Classroom supervisors and hallway runners will ensure all students are lined up ready to walk to the bus.
- Mr. Dodd and Mrs. Nash will assist students to the bus once they arrive at the exit doors.

This Photo by Unknown author is licensed under CC BY-NC-ND.
Social Emotional Learning
As our District and community continue to cope with COVID-19, we recognize that many students and families are experiencing anxiety and a range of other emotions. Self-care and emotional self-regulation are especially important during these uncertain times, so the District is providing a variety of resources to support students and families.

• SCS has launched two new support lines so students and parents can contact school social workers and counselors around the clock for resources and assistance with social emotional concerns. 901-416-5300 from 7:00am-5:00pm.

• TOPICS OF SUPPORT:
  • How to get mental health support
  • Where to find community resources
  • How to help your family
  • Expressing & coping with anxiety
  • Anger management
  • Signs of depression
  • Grief & loss
  • Substance abuse
  • Managing a child with ADHD
  • Mindfulness & Meditation

NEW Local & Statewide Mental Health Support Organizations

• Youth Villages is the District's largest community partner for providing specialized crisis services staff for children and youth up to age 18. For assistance, call 901-251-5000, 901-252-7600 or 866-791-9226. Learn more by visiting the Youth Villages West Tennessee web page.

• The Statewide Crisis Line is available if you are experiencing a mental health or psychiatric emergency. Call 855-CRISIS-1 (855-274-7471).

• The TN REDLINE is available for referrals related to substance use disorder treatment and resources. Call 800-889-9789.

• The TDMHSAS Office of Consumer Affairs provides non-emergency mental health and substance abuse services. Call 800-560-5767.

• The SAMHSA National Helpline offers free, confidential treatment, referral and information services (in English and Spanish) for individuals and families facing mental and/or substance use disorders. Call 800-662-HELP (4357).
PROGRESSIVE LEVELS OF DISCIPLINE

## Chimneyrock Owls Hoot with

<table>
<thead>
<tr>
<th></th>
<th>All Classrooms</th>
<th>Hallway</th>
<th>Cafeteria</th>
<th>Playground</th>
<th>Restroom</th>
<th>Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ready</strong></td>
<td>- Have supplies</td>
<td>- Stand in 3-2-1</td>
<td>- 5 people in</td>
<td>- Listen for</td>
<td>- One person per</td>
<td>- Greet the driver</td>
</tr>
<tr>
<td></td>
<td>- Listen</td>
<td>format</td>
<td>the serving line</td>
<td>instructions</td>
<td>stall</td>
<td>- Listen</td>
</tr>
<tr>
<td></td>
<td>- Stay on task</td>
<td></td>
<td>at a time</td>
<td>- Stay in line</td>
<td>- Graffiti free</td>
<td>- Follow the bus</td>
</tr>
<tr>
<td></td>
<td>- Chair legs on floor</td>
<td></td>
<td>on entry and exiting</td>
<td>on entry</td>
<td>walls</td>
<td>driver’s directions</td>
</tr>
<tr>
<td></td>
<td>- Arrive on time</td>
<td></td>
<td>voice level 0</td>
<td>voice level 0</td>
<td>voice level 0 inside and outside the</td>
<td>- Keep personal items inside your backpack</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>entering and exiting</td>
<td>entering</td>
<td>restroom</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>voice level 0</td>
<td>- Leave all personal</td>
<td>- 3-5 students at a</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>exiting</td>
<td>items in the hallways or</td>
<td>time</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>voice level 0</td>
<td>classroom</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>exiting</td>
<td>- One person per</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>voice level 0</td>
<td>stall</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>exiting</td>
<td>Graffiti free</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>voice level 0</td>
<td>walls</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>entering</td>
<td>voice level 0</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>exiting</td>
<td>entering and exiting</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>voice level 0</td>
<td>entering and exiting</td>
<td>- Keep personal items inside your backpack</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>exiting</td>
<td>voice level 0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Responsible</strong></td>
<td>- Turn in homework</td>
<td>- Get all items</td>
<td>- Use playground</td>
<td>- Complete business</td>
<td>- Greet the driver</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Follow directions</td>
<td>before sitting</td>
<td>equipment as instructed</td>
<td>in toilet or</td>
<td>- Listen</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Complete assignments</td>
<td>- Remain in single file line</td>
<td>- stay in designated area</td>
<td>urinal</td>
<td>- Listen</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Stay on task</td>
<td>- If you drop</td>
<td>- Report problems to teacher</td>
<td>- place tissue in</td>
<td>- Follow the bus</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Respond to voice level cues</td>
<td>something, pick it up</td>
<td>- Line up the first time called</td>
<td>toilet</td>
<td>driver’s directions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Place materials and equipment in designated locations</td>
<td>- Sit while eating</td>
<td>- Report problems to</td>
<td>- - Keep your backpack on or in your lap</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Leave personal items at home</td>
<td>- Place trash in trash bin</td>
<td>teacher</td>
<td>- Watch for your stop</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Only eat your lunch</td>
<td>- Line up the first time called</td>
<td>- Enter and exit the bus</td>
<td>- Keep hands and feet to self</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Use playground</td>
<td>- - Use voice level 1</td>
<td>- Report problems to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>equipment as instructed</td>
<td>- - Match your backpack on</td>
<td>driver</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- stay in designated area</td>
<td>- - Place tissue in toilet</td>
<td>- - Report problems to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Report problems to teacher</td>
<td>- - Always flush</td>
<td>driver</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Line up the first time called</td>
<td>- - Wash hands using 2</td>
<td>- - Greet the driver</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Use playground</td>
<td>pumps soap</td>
<td>- Listen</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>equipment as instructed</td>
<td>- - Use 2 paper towels</td>
<td>- Listen</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- stay in designated area</td>
<td>- - Turn off water</td>
<td>- Follow the bus</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Report problems to teacher</td>
<td>- - Place trash in trash bin</td>
<td>- driver’s directions</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Line up the first time called</td>
<td>- - Report water on the floor</td>
<td>- Keep personal items inside your backpack</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Use playground</td>
<td>- - Place trash in trash bin</td>
<td>- Greet the driver</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>equipment as instructed</td>
<td>- - Report water on the floor</td>
<td>- Listen</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- stay in designated area</td>
<td>- - Place trash in trash bin</td>
<td>- Follow the bus</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Report problems to teacher</td>
<td>- - Report water on the floor</td>
<td>- driver’s directions</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Line up the first time called</td>
<td>- - Place trash in trash bin</td>
<td>- Keep personal items inside your backpack</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Use playground</td>
<td>- - Report water on the floor</td>
<td>- Greet the driver</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>equipment as instructed</td>
<td>- - Place trash in trash bin</td>
<td>- Listen</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- stay in designated area</td>
<td>- - Report water on the floor</td>
<td>- Follow the bus</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Report problems to teacher</td>
<td>- - Place trash in trash bin</td>
<td>- driver’s directions</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Line up the first time called</td>
<td>- - Report water on the floor</td>
<td>- Keep personal items inside your backpack</td>
<td></td>
</tr>
</tbody>
</table>

## Wise choices
SCHOOL CONTACT INFORMATION

Chimneyrock Elementary
8601 Chimneyrock Blvd.
Cordova, TN 38016
Office: (901) 416-2067  Fax: (901) 416-3791

Crystal Andrews, Principal
andrewsc@scsk12.org

Sonia Slaughter, Assistant Principal
slaughtersd@scsk12.org

John Dodd, Assistant Principal
doddj@scsk12.org

Natasha Nash, PLC Coach
brittonny@scsk12.org

Christye Lowe, School Counselor
lowecw@scsk12.org

Evelyn Conway, School Counselor
conwaye@scsk12.org

WE APPRECIATE YOUR TIME AND ATTENTION!!!